

PREPARING YOUR APPLICATION

To complete and submit an application to the 84.305 Education Research or Research Training grant program Requests for Applications, you will need to review and use three documents:

- (1) the Request for Applications,
- (2) the IES Grants.gov Application Submission Guide, and
- (3) the Application Package.

1. The Request for Applications describes the substantive requirements for the application. FY 2014 Requests for Applications are located online at <http://ies.ed.gov/funding/>.
2. The *IES Grants.gov Application Submission Guide* provides the instructions for completing and submitting the forms and attaching all necessary Adobe Portable Document Format (PDF) files. The FY 2014 *IES Grants.gov Application Submission Guide* (http://ies.ed.gov/funding/pdf/FY2014_submission_guide.pdf) is located at <http://ies.ed.gov/funding/> and is also available on Grants.gov as part of the relevant funding opportunity application package.
 - Additional help navigating Grants.gov is available in another document: *Grants.gov User Guide* (<http://www.grants.gov/assets/ApplicantUserGuide.pdf>).
 - An animated tutorial about Completing a Grants.gov Application can be found at <http://www.grants.gov/assets/CompletingaGrants.govApplication.html>.
3. The Application Package provides all of the forms that need to be completed and submitted. The application forms approved for use by the Institute's grant competitions are found in the government-wide SF 424 Research and Related (R&R) Form family (OMB Numbers 4040-0001 and 4040-0010). You must follow the directions described in the *IES Grants.gov Application Submission Guide* and also described in the *Request for Applications* to download the correct Application Package from Grants.gov.

Important Dates:

This year, IES is accepting all applications on the same deadline: September 4, 2013. The following competitions are taking applications: **Education Research Grants (84.305A)**, **Research Training Programs in the Education Sciences (84.305B)**, **Education Research and Development Centers (84.305C)**, **Statistical and Research Methodology in Education Research (84.305D)**, and **Partnerships and Collaborations Focused on Problems of Practice and Policy (84.305H)**.

The National Center for Special Education Research (NCSE) is not accepting applications for FY 2014.

Letter of Intent	Application Package Available on Grants.gov	Application Due Date
June 6, 2013	June 6, 2013	September 4, 2013

For a complete list of open Requests for Applications, see <http://ies.ed.gov/funding/futureComp.asp>.